



Board of Directors Meeting

Tuesday, June 13, 2023

6:00 pm

5316 Berkley Rd, Auburndale, FL 33823

Minutes and Motions

Board Members Present: Brian Cogswell, Bill Allen, Carlen McKenzie-Coley, April Mole, Dustin Everitt
Jill Bolender, Loren Walker, Marie Borglund

Call to Order at 6:06pm

Minutes of the BAMS Board of Directors Meeting on May 9, 2023 (Action Item)

MOTION: To approve – D. Everitt

SECOND: A. Mole

FOR: All

AGAINST: None

RESULT: Passed unanimously

Charter Year 20!: A Brief History

Bolender reminded board members that Berkley Accelerated is starting its 20th year. Reviewed the website is where the history of the school can be found.

Budget Review

Cogswell presented the Budget Review. The Board received and reviewed the budget statements and investment activities in accordance with State guidelines.

No action required as this was an information item.

Conflict of Interest Review

Cogswell reviewed the Conflict of Interest Statement and reminded all board members of noticing the board.

Principal's Evaluation (Action Item)

Cogswell submitted J. Bolender's evaluation to the board. He stated the Marzano framework was used and that he determined that J. Bolender receive a rating of Highly Effective for the 2022-2023 school year.

MOTION: To accept the evaluation of Highly Effective for J. Bolender – D. Everitt

SECOND: B. Allen

FOR: All

AGAINST: None

RESULT: Passed unanimously

Proposed 2023-2024 Staffing Plan (Action Item)

Bolender reviewed the proposed 2023-2024 Staffing Plan. The staffing plan lists all staff and any areas they are out-of-field, and/or related to another employee.

MOTION: To accept the Proposed 2023-2024 Staffing Plan- B. Allen

SECOND: A. Mole

FOR: All

AGAINST: None

RESULT: Passed unanimously

2023-2024 Contract Approvals (Action Item)

Bolender stated there would be no new contracts or changes to existing providers for the 2023-2024 school year. Asked board to approve the contracts in place.

MOTION: To accept the contracts and providers currently in place– B. Allen

SECOND: C. Mckenzie-Coley

FOR: All

AGAINST: None

RESULT: Passed unanimously

Proposed 2023-2024 Operating Budget (Action Item)

Cogswell reviewed the proposed Operating Budget for the 2023-2024 school year. Borglund and Bolender stated Parameters of Proposed Budget FY 23/24

1. FTE 625 - 475 MS, 150 HS
2. Revenues budgeted 2% above FY22 - Funding Calculation formulas not released yet.
3. Interest was increased based on current earnings. Money market accounts earning 3%, CD's earning 3.5% (mature in Oct 23) and 4.75% (mature in Jan 24)
4. Teachers were budgeted based on FY22 plus \$1200. Administrators at 4% increase.
5. Health Insurance budgeted for everyone at the higher plan with 10% increase
6. Retirement budgeted at 12.15, 18.60 DROP
7. \$50K to food service for construction
8. Add \$200K for buses
9. Added costs to various lines based on current years use
10. Operating Budget is carrying costs that will be expenses through one of the ESSER grants. Net Income will be greater than what is being budgeted.

MOTION: To accept the Proposed Operating Budget 2023-2024 – D. Everitt

SECOND: C. Mckenzie-Coley

FOR: All

AGAINST: None

RESULT: Passed unanimously

Governance (Action Item)

MOTION: To increase the number of board members to a maximum of 11– B. Allen

SECOND: D. Everitt

FOR: All

AGAINST: None

RESULT: Passed unanimously

Governance (Action Item)

MOTION: To nominate Jacob Burton to the Board of Director's for a term 2023-2026- Allen

SECOND: D. Everitt

FOR: All

AGAINST: None

RESULT: Passed unanimously

Governance (Action Item)

MOTION: To nominate April Mole and Carlen McKenzie-Coley to a term 2023-2026- D. Everitt

SECOND: B. Allen

FOR: All

AGAINST: None

RESULT: Passed unanimously

Governance (Action Item)

MOTION: To keep the Audit Committee Members as Mckenzie-Coley, Allen, Spencer, Bolender – A. Mole

SECOND: D. Everitt

FOR: All

AGAINST: None

RESULT: Passed unanimously

Governance (Action Item)

MOTION: To nominate B. Cogswell as Chairman, Mulling as Vice Chairman, J. Spencer as Treasurer, J.

Burton as Secretary- A. Mole

SECOND: C. McKenzie-Coley

FOR: All

AGAINST: None

RESULT: Passed unanimously

Governance (Action Item)

MOTION: To approve the Proposed 2023-2024 Meeting Schedule (August 15, October 10, January 16, May 14, June 11. Audit Committee Meeting October 10)- B. Allen

SECOND: D. Everitt

FOR: All

AGAINST: None

RESULT: Passed unanimously

Miscellaneous

Cogswell presented that he wished to see us formally start the process of looking into expansion of the Berkley Accelerated program. This is to include looking at property/facilities available and start discussing plans. It was suggested that Mulling and Bolender contact area realtors and contacts and report back to the board for discussions and action items.

Expansion Plans (Action Item)

MOTION: To officially start officially looking at expansion plans. – C. McKenzie Coley

SECOND: D. Everitt

FOR: All

AGAINST: None

RESULT: Passed unanimously

Administrative Salaries (Action Item)

MOTION: To increase the 2022-2023 base pay of Bolender by \$2k.- C. McKenzie-Coley

SECOND: D. Everitt

FOR: All

AGAINST: None

RESULT: Passed unanimously

Change to PTO Policy (Action Item)

MOTION: To increase the PTO payout of employees at 13 years with BAMS to 100% to mirror the PCSB plan- B. Allen

SECOND: C. McKenzie-Coley

FOR: All

AGAINST: None

RESULT: Passed unanimously

Adjourn

MOTION: To adjourn – A. Mole
SECOND: C. McKenzie-Coley
FOR: All
AGAINST: None
RESULT: Passed unanimously

Proposed Next meeting: August 15, 2023 6:30pm

Board of Director's Current Terms for the 2023-2024 Year:

2023-2026- Mole, McKenzie-Coley, Burton (Secretary)
2022-2025 Cogswell (Chairman), Mulling (Vice Chairman), Everitt, Taylor
2021-2024- Spencer (Treasurer), Allen, Fienga

Audit Committee: McKenzie-Coley, Allen, Spencer, Bolender

Motions Draft Posted to Website June 19, 2023